



## Fleet Equipment Supervisor

Reports To: President Jason Bowes

Department: Equipment

Location: Bowes Construction- 2915 22nd ave. Brookings, SD

Contact: Kerrie HR Generalist- 605.736.1273/ k\_bolzer@bowesconstruction.com

Required: Bachelor's Degree Required/ Preferred- Mechanical Engineer

Estimated Salary: \$58.1k- \$73.1k a year

### Summary

The Fleet Equipment Supervisor will lead and oversee all maintenance related items associated with our Equipment fleet within Brookings, SD. This person will plan, organize, innovate, lead a team of mechanics and assign preventive and remedial maintenance work for all equipment including but not limited to truck fleet, heavy equipment fleet, crushing equipment, asphalt plant/ equipment as well as implement and maintain safety programs related to the fleet. Ultimately to manage the fleet to increase production while lowering cost.

### Goal

- Operate and Maintain fleet assets at highest possible production while reducing operating costs.

### Essential Functions

This role will have the following responsibilities across the designated region of Brookings, SD:

- Oversee with the team weekly inspections of all equipment for maintenance issues, cleanliness, proper operation, utilization, etc.
- Monitor all equipment and trucks keeping written documentation of maintenance & repairs.
- Upkeep of truck and equipment warranty files.
- Ensure equipment gets in the shop for appropriate maintenance and fixes.
- Daily audit of drivers/ operators completed log sheets, truck and equipment pre-trip inspection sheets for completeness, maintenance issues, adherence to DOT policies
- Maintain equipment compliance, registration, and emissions
- Promote efficient usage and long term strategies for upgrading and improving fleet assets
- Innovate new strategies and designs to increase efficiency in heavy/crushing/truck/aggregate/asphalt equipment.
- Provide educated input for strategic fleet investments
- Manage a small team of mechanics and shop personnel to assist with daily maintenance and operational functionality
- Keep track of a regular maintenance schedule of the heavy equipment fleet and trucks working with division supervisors and mechanic team

- Scheduled services- Examples include but not limited to (oil changes, lube, equipment inspections, overhead adjustments, fluids maintenance).
- Unscheduled services- (equipment failures, repair and diagnose causes for failure)
- Keep track of tooling resources in the field and in-house operations by working with supervisors and mechanic team
- Monitor equipment expense accounts related to heavy/crushing/truck/aggregate/asphalt equipment as well as rentals
- Willingness to learn operation and utilization of heavy equipment
- Be willing to work indoors as well as outdoors
- Responding efficiently and effectively to equipment failures working with supervisors and mechanic team
- Ensure proper repairs take place and analysis to avoid future repair.

## Knowledge, Skills and Abilities

To perform the essential functions of this position successfully, an individual should demonstrate the following competencies:

- Hands-on management experience in equipment and logistics operations
- Strong knowledge/ willingness to learn transportation regulations
- Strong leadership and management skills, including analysis, planning, prioritization, and attention to detail and the ability to manage multiple projects simultaneously
- Demonstrated ability to manage a small staff
- Excellent communication skills.
- Ability to demonstrate the values of the organization and champion Bowes Construction Inc. as a great place to work
- Ability to effectively utilize Microsoft Office products, including advanced-level proficiency in MS Excel.

## Qualifications

- Bachelor's degree in Mechanical Engineering, Operations Management, Construction Management, or equivalent preferred
- Class A CDL- Preferred
- CAD designing and engineering- Preferred
- Experience with Vision Link- Preferred
- Experience with Trimble technology- Preferred
- Experience with surveying and rover calibrations- Preferred

## Work Environment/ Physical Requirements

This position is moderately self-directed and requires understanding and compliance with company policies, procedures, and values. The position works in a shop environment utilizing a computer and standard office equipment. While performing the duties of this job, the employee is regularly required to interact collaboratively with the team and stakeholders, and communicate via phone, videophone, or text messaging. A vehicle is provided for routine field inspection and site visits. The employee may be required to occasionally lift and/or move up to 50 pounds. The position requires periodic travel throughout the day and may require some overnight travel within 75 miles or less.